



Minutes of the Annual General Meeting of Swindon Harriers – 30th November 2020

Held virtually via Zoom at 7pm

Present:

Committee: Bryan Clinton (Chairman), Ray Bell (Treasurer), Steve Connolly (Secretary), Mike Affleck, John Dill, Val Gibbons, Rachel Hardman, Gemma Scott, Phil Smith, Steve Sparkes and Geoff Wickens.

Other Present: Alan Brown, Luke Byrne, Lisa Carpenter, Keeleigh Chapman, Darren Davidse, Simon Dill, Kieran Golding, Debbie Gunning, Zoe Large, Neal Mason, Howard Moscrop, Estelle Nicholls, Matt Nicholls, Craig Scott, Martin Smith, Mike Swaine and Rachel Sykes

A total of 28 members were present.

Bryan Clinton welcomed everyone to the meeting. As we were meeting virtually each member of the committee introduced themselves and gave a brief summary of their role. Bryan briefly outlined how the meeting would proceed including the procedure for voting.

1. Apologies for Absence

Sarah Bellamy, Lily Bennett, Jan Miles, Chris Varley and Lesley-Ann Varley

2. Minutes of 2019 Annual General Meeting

Minutes of the meeting were approved unanimously and duly signed by Bryan. Proposer – Bryan, Secunder – Mike Affleck

3. Matters Arising including amendment to constitution

From the Open Forum last year there were four areas to note

1. First Aid – there was a query relating to up to date lists of first aiders. We became aware that many had first aid qualifications that needed updating. We are working with WASP and the Swindon Sports Forum on this. Unfortunately the Lockdown has meant that plans have had to be put back to the New Year.
2. Getting message out about the club. We now have a presence on most social media platforms but still need to work hard in this area.
3. Selling advertising space around the track. Unfortunately the pandemic has hindered our work here. Phil Smith is speaking with a company who would make the trackside signs but we may have to manage the scheme overall ourselves.
4. Getting people on courses. With the opening of the new pavilion at Foundation Park we now have an excellent upstairs room to hold courses. With the track alongside it could provide a perfect venue.

4. Reports

The joint report of the **Chairman and Secretary** had previously been circulated and the views of the meeting were sought.

There were no questions or comments.

The report of the **Membership Secretaries** had also previously been circulated. Steve Sparkes thanked Gemma and Rachel for the excellent job that they have done during the year.

5. Presentation of Accounts and Balance Sheet by the Treasurer (RAY BELL)

Accounts have not been audited but were circulated. RB explained that the major items purchased or improvements made during the year were: photo finish equipment (£29K), shelter by the finish line, with associated paving, (£5.7K), block paving around cage and shot areas (£10K), improvements to the grounds (£3.4K), additional pole vault equipment (£1.7K) and improvements to high jump (£1K). In addition Ray pointed out that a sum of £12K had been set aside for future track refurbishment. Further sums will be set aside in the future. Currently cash reserves stand at approximately £23K.

There were a few queries raised e.g. state of the track and warranty, suggestion to use the back straight as the home straight.

Ray went on to outline some of the planned expenditure. This included work to upgrade the throwing cage to meet UKA specifications, hurdle storage and a water jump cover. Long term plans include, a spectator stand, additional lanes on the bends, replacement floodlights and a replacement toilet block.

6. Track Management

Ray also circulated a Profit and Loss Account for Swindon Harriers Ltd. This showed a small profit for the year. We are still waiting for the lease, which will be in the name of the charity offering more funding opportunities. Track management will involve a close relationship with Football in the Community with access to the track being through the new pavilion, which is due to open in January.

Acceptance of both reports, including accounts, proposed by Alan Brown seconded by Mike Affleck and carried unanimously.

7. To set subscriptions for 2020/2021 due on 1st April 2020

It is proposed that the monthly charge for track users will remain the same: FUNDamentals (7 – 10 years) will be £12 a month (£132 per annum). For all other groups the fee will be £15 a month (£165 per annum). The annual fee for non track users will rise to £30 per annum. It is also proposed that the track fees remain at £4 Members and £6 Non-Members.

Proposed - General Committee, seconded by Alan Brown and carried unanimously.

8. Election of Life Members

John Townsend was nominated as a new life member.

Proposed by Val Gibbons and seconded by Geoff Wickens. Carried unanimously.

9. Election of Officers

9.1 President	Lesley-Ann Varley
9.2 Chairman	Bryan Clinton
9.3 General Secretary	Steve Connolly
9.4 Treasurer	Ray Bell
9.5 Membership Secretary	Gemma Scott
9.6 Officials Secretary	Kim Chapman
9.7 Co-ordination of the Permanent Working Groups.	Vacant
9.8 Welfare Officer	Sarah Bellamy
9.9 Coaching Co-ordinator	Bryan Clinton
9.10 Representative of junior athletes	Stephen Sparkes
9.11 PR Officer	Vacant
9.12 General Committee Members.	Mike Affleck John Dill Val Gibbons Phil Smith

Please note that the only position where a vote had to take place was for the position of Chairman where there were two nominations. The two nominees were Bryan Clinton and Geoff Wickens. Bryan Clinton was successful after a secret ballot.

10. Election of Auditor Vacant

11. Election of Team Managers

11.1 Senior Men - Track and Field	Neil Cox
11.2 Senior Women - Track and Field	Keeleigh Chapman/ Rachel Sykes
11.3 Young Athletes - Track and Field	John Dill (U13/U15) Debbie Gunning(U17/U20) Assisted by Darren Davidse
11.4 Men - Cross Country	Bryan Clinton
11.5 Men - Road Running	Simon Dill
11.6 Veterans - Track and Field	Derek Gardner
11.7 Women - Cross Country and Road Running	Jess Pierce
11.8 Young Athletes - Cross Country and Road Running	Bryan Clinton/John Dill

Proposer – Phil Smith, Seconder – Tony Jackson. Carried unanimously.

12. Updates on Club Policies and Practices

Club policies have been updated in the past 12 months and all policies are on the club website

13. Virgin London marathon – club place draw

The only applicant for the club place was Darren Davidse so he was awarded this without a ballot.

14. Any other Business of which proper notification has been received

Nothing received

15. Open Forum

A number of items were raised.

These were:

- Having an up to date list of first aiders available – useful for club nights and fixtures
- Getting message out about the club through various means
- Selling advertising space around the track
- Mention made of getting people on courses

Meeting closed at 9.26pm